

# St Patrick's Catholic School, Katanning



## Asthma Policy and Procedures

### Rationale

All students at St Patrick's who are known to have asthma are supported via Asthma Friendly policies and procedures. All children, staff and visitors can access Asthma First Aid in an emergency.

### Principles

- We are committed to being an Asthma Friendly school as outlined by Asthma Australia.
- The majority of staff have current training in Asthma First Aid conducted by the Asthma Foundation.
- Asthma Emergency Kits are accessible to staff and include in-date reliever medication and single person use spacers.
- Asthma First Aid posters are on display and information is available for and promoted to staff and parents.

### Procedures

#### Students:

- All students are encouraged to self-manage their asthma in line with their age and stage of development: we explain asthma and asthma care to the students and provide care with, not just to, them.
- Are supported to self-manage their asthma in line with their age and stage of development.
- Asthma medication is kept in the classroom for students that require assistance to administer.
- Students that self-manage their asthma carry their reliever or keep their medication in their schoolbag.

#### Parents/Guardians:

- Provide an Asthma Care Plan, signed by the treating doctor.
- Provide the child's medication, clearly dated and in the original container.
- A spacer should also be supplied.
- Alert staff to any changes in their child's asthma management.

#### Staff:

- Document any asthma attack and advise parents/guardians as a matter of priority.
- Have a spacer replacement policy.
- Review documentation regularly to ensure compliance with procedures.
- Minimise exposure to known triggers.

### Leadership and Administration:

- Ensure Asthma kits are up to date, including inhalers, spacers, recording logs.
- Ensure all staff are aware of and trained in Asthma policies and procedures.
- Ensure parents are aware of the school policies and procedures in relation to Asthma.
- Ensure all new staff are informed of Asthma policies and procedures.

### Management

- Meet requirements under National Law and Regulations
- Ensure one staff member on duty at any time has current competency assessed Emergency Asthma Management.
- Provide an appropriate number of first aid kits.
- Have a plan and risk manage students' health care needs.
- Have safe medication management in place.
- Maintain a central record of children's health care needs, including asthma, and review regularly.
- Induct new staff in asthma policies and procedures, including asthma training and information for all staff.
- Review policies and practices.

## ASTHMA MANAGEMENT PLAN FOR SCHOOL CAMPS

### Medication

- Parents/Carers notified of their responsibility to ensure their child has an adequate supply of medication on camp. This to be clearly named and given to the appropriate teacher.
- An up to date Asthma action plan, either the child's own or the standard one, to be recorded on the student's asthma record card and a copy taken to camp.
- 24-hour phone contact number to be provided for emergency purposes.
- Students are expected to carry their asthma blue reliever puffer on all activities.
- A spare puffer and spacer to be carried in the first aid box to all activities.
- Catering staff to be provided with a record of students known food allergies or those that have their asthma triggered by food additives.
- A copy of the standard asthma plan should be kept in all first aid boxes.

### Monitoring and Review

This policy will be reviewed annually and earlier should a need arise to do so.

Renewed: 2018

Review: 2019