



# 2022 – 2024 EVANGELISATION PLAN

Helping Students Develop as Whole Persons

## EVANGELISATION PLAN

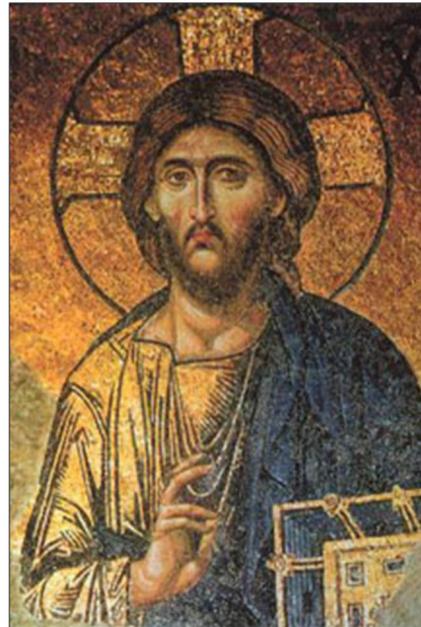
A school Evangelisation Plan should be for three years, but reviewed annually. It cannot do everything: priorities have to be established based upon staff needs, staff capacity and resources. What realistically can be achieved in three years needs to be borne in mind at all times.

A staff strategy may need to be delayed where prerequisite leadership team formation is needed lest leaders not know what they are needing to do.

Where the religious life of the school is concerned, the priority needs to be empowering students and staff to participate. This includes understanding the meaning of all rituals and prayers.

The following sheets are templates which can be reproduced as required.

## CHRIST IS THE FOUNDATION



**- Integrating faith and life -**

Relating the religious life of their school to the lives of Catholic school staff and students

# STAFF FORMATION PLANNING

## 1. CHRISTIAN WITNESS: BEHAVIOUR EXPRESSING THE DIVINE LIFE WITHIN (1) : Witness to the presence of Christ

Sacred Focus ( <i>Classroom prayer centre, chapel, crucifix etc</i> )	Reverence Sign ( <i>'Etiquette', expressions of reverence</i> )			Effectiveness Indicators (what signs are there that staff understand the meaning of the sacred places and signs in the school?)
	How	When	Who	
Understanding the meaning and symbolism of the Mass and liturgy	Discussion and sharing of knowledge	Staff meetings, prayer, PD.	All staff, more experienced staff leading less experienced staff. Priest to assist and explain during the Mass	Increased reverence in participation in prayer and liturgy by both staff and students
Prayer practices (sacred silence, intentions etc).	Discussion and sharing of knowledge	Staff meetings, prayer, PD	All staff, more experienced staff leading less experienced staff	
<b>Leadership Formation</b>				
Guidance as to how to implement with staff	PD, networking with peers, engagement with key members of Parish	ongoing	Principal and experienced staff members	Increased sharing of knowledge to and between staff members

## 2. CHRISTIAN WITNESS: BEHAVIOUR EXPRESSING THE DIVINE LIFE WITHIN (2) : The community life of the school

### 1. How will we keep before our school staff

- the meaning of Christian witness

- Catholic etiquette practices- frequently reminding staff of the meaning of the relevant gestures, why we do them and how to teach them to children
- Continue to link our 'Signs of the Times' social justice initiative to our call to 'Christian Witness'
- Empowerment focus- using our God given gifts- create opportunities for staff to identify their God-given gifts and meaningful ways of using these gifts to enhance our school community

### 2. What opportunities will our school offer school staff to keep deepening their witness spiritually?

- Catholic etiquette practices- frequently revisit during staff meetings
- Supporting staff throughout the implementation of 'Signs of the Times' social justice projects
- Have a particular focus on 'witness spirituality' during staff meetings and PD days devoted to faith/religious education

### 3. How can we give Christian witness?

- Use of Concern Cards- students showing concern for God, concern for self, concern for others
- Empowerment focus- students encouraged to use their God-given gifts and talents in meaningful ways
- Signs of the Times- social justice activities

Are there any other ways we can/need to do so?

- Focus on respectful relationships between all- special focus on consistent student respect shown to all adults

<b>Staff Formation</b> <ul style="list-style-type: none"> <li>• Knowledge of Catholic etiquette</li> <li>• Development of understanding of 'empowerment' theme</li> </ul>	<b>How</b> Staff meetings and PD	<b>When</b> Frequently throughout each year	<b>Who</b> All staff, with support from CEWA	<b>Effectiveness indicators</b> <ul style="list-style-type: none"> <li>• Student etiquette practices improved</li> <li>• School-wide empowerment approach initiated</li> </ul>
<b>Leadership Formation</b> <ul style="list-style-type: none"> <li>• Time to plan for and advice on how to teach staff Catholic etiquette</li> <li>• Time and advice on how to develop an empowerment initiative</li> </ul>	Engagement with CEWA staff, external people and other schools	Through 2021 and early 2022	Brett and Emily	<ul style="list-style-type: none"> <li>• Brett and Emily feeling confident in leading these two initiatives</li> </ul>

3. INTRODUCING CHRIST: How will our school community proclaim Jesus is Risen and offers his power for people's needs?

Theme	When Proclaimed (Feast, event, opportunity etc)	How (Method - address, written paragraph etc)	Where (Assembly, newsletter, etc)	Effectiveness Indicators (Signs of student understanding)
empowerment	weekly reflection session at a designated time each week	weekly reflection session in each class, either individually or shared with the group, where students discern how they were empowered by Jesus during that week. Each teacher to design an age-appropriate method for their class	<p>assembly- students sharing suitable empowerment moments</p> <p>newsletter- communicate to parents what the empowerment processes at school are and encourage them to reinforce this concept at home</p>	<p>NSI school survey may indicate increased student empowerment</p> <p>anecdotal observations and discussion</p>
Leadership Formation	<ul style="list-style-type: none"> <li>• Time and advice on how to develop an empowerment initiative, with guidance from CEWA, external experts and staff of other schools</li> <li>• Opportunities for leadership team to spend significant time in reflection and planning for this initiative</li> </ul>			

#### 4. THE CALL TO GROW IN DISCIPLESHIP: *Christian experiences of God: The Apostles' Creed*

<b>EXPERIENCES TO BE PROCLAIMED</b>  Incarnation of the divine within us  Prayers to Jesus for needs are answered  Empowerment through their belief in God- that they can overcome anything, like Jesus.	<b>FEAST/EVENT</b>  <ul style="list-style-type: none"> <li>Confirmation</li> <li>First Communion</li> <li>Reconciliation</li> <li>Daily prayer</li> </ul>	<b>WAY/BELIEF PROCLAIMED</b>  <ul style="list-style-type: none"> <li>Teaching about the meaning of Baptism and Confirmation</li> <li>Reminding students through daily conversations and prayers</li> <li>Teaching them to reflect on their own choices and how these affect others</li> <li>MJR programs</li> <li>Educating parents through newsletter</li> </ul>	<b>EFFECTIVENESS INDICATORS</b>  <ul style="list-style-type: none"> <li>Everyone in the community interacting with increased respect and dignity</li> <li>More meaningful prayer practices in the school</li> <li>Increased student resilience</li> </ul>
<b>Staff Formation</b>  Training in MJR  Refresher on the meaning and significance of the sacraments	<b>How</b>  PD and regular staff learning and review  PD and collaborative staff learning	<b>When</b>  <ul style="list-style-type: none"> <li>PD Days and staff meetings</li> </ul>	<b>Who</b>  <ul style="list-style-type: none"> <li>All staff. CEWA staff and external experts</li> </ul> <ul style="list-style-type: none"> <li>Successful re-implementation of the MJR program</li> <li>Increased staff understanding of the meaning of the Sacraments</li> </ul>
<b>Leadership Formation</b>  Training in MJR  Learning on significance and meaning of Sacraments	<b>How</b>  PD and regular leadership team review  PD and regular leadership team review	<b>When</b>  throughout 2021  throughout 2021	<b>Who</b>  Brett, Emily, external experts  Brett, Emily, external experts

## 5. THE CALL TO GROW IN DISCIPLESHIP: *Celebrating the Eucharist*

<p><b>EUCCHARIST: Year</b></p> <ol style="list-style-type: none"> <li><b>How will our school life seek to help students, and therefore staff, to focus upon personal needs to which the gifts of the Eucharist relate?:</b> <ul style="list-style-type: none"> <li>Students to spend time in class before each Mass identifying and reflecting on personal needs to and intentions to bring to the Mass.</li> <li>Remind the students of the potential of the Mass to enhance the concept of 'empowerment' through Christ.</li> </ul> </li> <li><b>What practices or strategies have been used in our school to skill participants to recall for what in their lives they will give thanks?</b> <ul style="list-style-type: none"> <li>MJR program allows for frequent opportunities to reflect on the need for gratitude in their lives.</li> </ul> </li> <li><b>How will our school seek to skill students and staff to prepare for active participation by remembering the meaning of the ritual elements?</b> <ul style="list-style-type: none"> <li>Teaching the ritual elements of the Mass, to students through R.E. classes and whole school gatherings and to staff at staff meetings/PD days.</li> </ul> </li> <li><b>Are students give sufficient opportunities in each school year to develop the skills needed to participate in the Eucharist?</b> <ul style="list-style-type: none"> <li>Students to be regularly taken to the Church outside of Mass times to be taught the symbolism, meaning and responses of the Mass, in order to encourage them to be more active participants in the Eucharist.</li> </ul> </li> </ol>	<p><b>EFFECTIVENESS INDICATOR</b></p> <p>Increased reverence and engagement in the Mass</p> <p>Increased number of students wanting to do altar serving, reading and other roles</p> <p>Increased staff enthusiasm in preparing a Mass</p>												
<p><b>STAFF and LEADERSHIP FORMATION</b></p> <table border="0"> <thead> <tr> <th data-bbox="98 1114 1025 1145"><b>HOW</b></th> <th data-bbox="1025 1114 1451 1145"><b>WHEN</b></th> <th data-bbox="1451 1114 1787 1145"><b>WHO</b></th> </tr> </thead> <tbody> <tr> <td data-bbox="98 1161 1025 1193">Increase staff understanding of the Mass</td> <td data-bbox="1025 1161 1451 1193">Staff Meetings, PD</td> <td data-bbox="1451 1161 1787 1193">Experienced staff,</td> </tr> <tr> <td data-bbox="98 1209 1025 1241">Upskill staff in leading students in reflecting on the Mass in advance</td> <td></td> <td data-bbox="1451 1209 1787 1241">CEWA staff &amp; experts</td> </tr> <tr> <td colspan="3" data-bbox="98 1257 1787 1289">using resources such as: <a href="https://www.loyolapress.com/catholic-resources/liturgical-year/sunday-connection/">https://www.loyolapress.com/catholic-resources/liturgical-year/sunday-connection/</a></td> </tr> </tbody> </table>	<b>HOW</b>	<b>WHEN</b>	<b>WHO</b>	Increase staff understanding of the Mass	Staff Meetings, PD	Experienced staff,	Upskill staff in leading students in reflecting on the Mass in advance		CEWA staff & experts	using resources such as: <a href="https://www.loyolapress.com/catholic-resources/liturgical-year/sunday-connection/">https://www.loyolapress.com/catholic-resources/liturgical-year/sunday-connection/</a>			<p>Increased staff enthusiasm in regard to a school Mass</p>
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## 6. THE CALL TO GROW IN DISCIPLESHIP: *Celebrating the Sacrament of Penance and Reconciliation*

<p><b>How will our school seek to ‘apprentice’ students</b></p> <ul style="list-style-type: none"> <li>Teaching them how to participate in (and the value of) a process of examination of conscience. Establish school-wide expectations as to how often staff would lead students in examination of conscience.</li> <li>Ensuring all students know (or are learning) the Act of Contrition prayer and establishing this prayer as a regular feature of classroom prayer and whole school gatherings</li> </ul> <p><b>Do your students have opportunities in the school year to celebrate Penance for their ‘apprenticeship’?</b></p> <ul style="list-style-type: none"> <li>Establish the practice of students of the appropriate age attending Reconciliation after each Class Mass. Non-Catholic students to participate in a modified process of reflection and penance.</li> </ul>				<p><b>EFFECTIVENESS INDICATOR</b> <b>eg attentiveness, participation</b></p> <p>increased participation in Reconciliation and observation of increased student understanding of the Sacrament</p>
<p><b>STAFF FORMATION</b></p> <p>Remind staff of the significance and value of the Sacrament</p> <p>Upskill staff in leading an examination of conscience</p>	<p><b>HOW</b></p> <p>Discussion and professional learning</p> <p>Discussion and professional learning</p>	<p><b>WHEN</b></p> <p>staff meetings and PD days</p> <p>staff meetings and PD days</p>	<p><b>WHO</b></p> <p>all staff, CEWA staff, external experts</p> <p>all staff, CEWA staff, external experts</p>	<p>Observations of increased presence of examination of conscience as part of class programs and routines</p>
<p><b>LEADERSHIP FORMATION</b></p> <p>Learning on significance and meaning of Sacrament</p>	<p>PD and regular leadership team review</p>	<p>throughout 2021 and 2022</p>	<p>Brett, Emily, CEWA staff and external experts</p>	<p>Brett and Emily feeling confident in leading these two initiatives</p>

**7. THE CALL TO GROW IN DISCIPLESHIP: *Formal Prayer***

<b>Names of Formal Prayers</b>  School Prayer  Our Father  Hail Mary/Rosary  Glory Be  Act of Contrition  Lunchtime Prayer	<b>Year</b>  All prayers Year 1-6, introduced to K/PP	<b>When integrated into the school day</b>  Assemblies and formal gatherings  At Mass and during classroom prayer  Rosary weekly during May and October, during classroom prayer  Classroom prayer, as part of the Rosary  Classroom prayer, during Penance unit of work  Before going to play at each lunch break	<b>Effectiveness Indicators</b> <i>(Do staff and students know the basic formal prayers?)</i>  Observation of student participation and classroom prayer routines						
<b>Staff Formation</b>  Develop staff understanding of the value of formal prayers and how/when to teach them		<table border="0"> <thead> <tr> <th data-bbox="981 823 1377 861"><b>How</b></th> <th data-bbox="1377 823 1736 861"><b>When</b></th> <th data-bbox="1736 823 1921 861"><b>Who</b></th> </tr> </thead> <tbody> <tr> <td data-bbox="981 861 1377 1197">development of a school-wide prayer scope and sequence</td> <td data-bbox="1377 861 1736 1197">throughout 2022</td> <td data-bbox="1736 861 1921 1197">all staff</td> </tr> </tbody> </table>	<b>How</b>	<b>When</b>	<b>Who</b>	development of a school-wide prayer scope and sequence	throughout 2022	all staff	Prayer scope and sequence developed and in use
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development of a school-wide prayer scope and sequence	throughout 2022	all staff							
<b>Leadership Formation</b> Enhance understanding of the value of formal prayers and when/how best to teach them		PD and regular leadership team review throughout 2021 and 2022  Brett, Emily CEWA staff, external experts	Brett and Emily feeling confident in leading this initiative						

**THE CALL TO GROW IN DISCIPLESHIP: *Informal Prayer***

<p><b>Intention</b> local community needs</p> <p>international community needs and disasters</p> <p>personal needs and intentions</p> <p>prayers of gratitude</p> <p><b>Prayer related to gifts of the Holy Spirit</b></p>	<p><b>Year</b> All students Year 1-6 should have opportunities to pray for each of these intentions</p> <p>Strong focus in Year 5/6, but also to occur in younger classes.</p>	<p><b>When integrated into the school day</b> Classroom daily prayer</p> <p>Make this a key element of Religious Education lesson blocks</p> <p>During Year 6 preparation for Confirmation each year. All year levels to focus on this as part of their Confirmation R.E. unit in class.</p>	<p><b>Effectiveness Indicators</b> <b>Sufficient opportunity to pray informally?</b></p> <p>Is it clearly indicated in teacher RE programs that informal prayer opportunities occur frequently?</p> <p>Observations in classes</p> <p>At Confirmation, observe how familiar students are with prayer related to the gifts of the Holy Spirit</p>					
<p><b>Staff Formation</b> Develop understanding of the value of informal prayer and how to best facilitate with students</p>	<table border="0"> <thead> <tr> <th data-bbox="837 1062 1182 1098"><b>How</b></th> <th data-bbox="1182 1062 1563 1098"><b>When</b></th> <th data-bbox="1563 1062 1794 1098"><b>Who</b></th> </tr> </thead> <tbody> <tr> <td data-bbox="837 1129 1182 1165">PD and staff meetings</td> <td data-bbox="1182 1129 1563 1165">Throughout 2022</td> <td data-bbox="1563 1129 1794 1235">all staff, CEWA staff, external experts</td> </tr> </tbody> </table>	<b>How</b>	<b>When</b>	<b>Who</b>	PD and staff meetings	Throughout 2022	all staff, CEWA staff, external experts	<p>Informal prayer more evident in classroom practice and planning</p>
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<p><b>Leadership Formation</b> Enhance understanding of the value of informal prayer and how best to upskill staff</p>	<table border="0"> <tbody> <tr> <td data-bbox="837 1235 1182 1302">PD and regular leadership team review</td> <td data-bbox="1182 1235 1563 1302">throughout 2021 and 2022</td> <td data-bbox="1563 1235 1794 1302">Brett, Emily CEWA staff, external experts</td> </tr> </tbody> </table>	PD and regular leadership team review	throughout 2021 and 2022	Brett, Emily CEWA staff, external experts	<p>Brett and Emily feeling confident in leading this initiative</p>			
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